

**ARHS
STUDENT LESSONPLAN
ON-LINE ACCESS GUIDE**

Access via: <http://www.riordanhs.org>
Click on "Online Lesson Plans" web banner

Students Account

- Username** Student ID Number (Check your class schedule)
- Password** All students default password is set to "password".
- Once you are logged in you must go to the
Edit Account link (in the right corner)***
- You can edit your account details & select all of
your classes here.***
- Edit Account** Enter your personal email address.
- Classes** From the pull-down menu, select your classes.
Students can choose up to six classes. As most
students only have four classes leave the remaining
classes unselected.

Account Setup Options

- Change Username** **Optional**
- Change Password** We recommend that you change the default
password to one of your choice.
- Notify** **If an email address is provided and the notify
box is selected**, an email will be sent to you each time a
document is posted to a current class.
- Document List** By default any document that is **Pinned** will be listed
first with the other documents listed by Date Added.
Selecting the column headers will sort the
information by the selected column.
- Parent Access** Parent access rights cannot be deleted by students.
Parent's can also receive posting notification via
email if they prefer.

*If there are questions, contact Mr. Borg at the ARHS Technology Dept.
in Room 209A or pborg@riordanhs.org*